

## **CITY OF COTTONWOOD FALLS COUNCIL MINUTES**

**June 16, 2025**

The regular meeting of the City of Cottonwood Falls was called to order at 6 pm in the Municipal Meeting Room.

Those present at the meeting were Mayor, Buddy Sisson, Council Members Greg Campbell, Chris Carathers, Mike Hastings, Bill Kewley, Ryan Spinden. Utilities Supervisor, Scott Gumfory and Tina Andrews, City Clerk.

A motion to approve the agenda was made by Mike Hastings, seconded by Chris Carathers, approved motion.

A motion was made by Bill Kewley, seconded by Ryan Spinden to approve of the previous meeting minutes. Motion carried.

Mayor Sisson has talked to Janis Meyers about budgeting for some projects for next year. He discussed with her the preliminary stages of the pool project and the public restroom downtown. The Chase County Recreation Commission sent a letter for a meeting on Wednesday, June 25, 2025, at 7:00 pm at the School Board Office. Several of the City Council members are planning to attend.

Mayor updated the Council members of the fireworks funds update.

The Council talked about the cat problem in the city. They asked Tina to reach out to Sam Jones to ask her to start the catch and release program (to re-home outside the city limits). The city will issue her a gift card to help pay for gas and her time.

Jacob Welsh email-CWF Music Festival Special Event Request -the banks and businesses that will be open until noon. The Council needed more information before approval; Tina will send an email to the Chamber. \*\* Side note: emailed Toni, she said to email Steve Revare.

Resolution 2025-10 is to inform the property owner and/or tenant of the violation Ordinance No. 763; informing the habitual violators will only be receiving one notice and that when the city maintains the cost will be \$150.00 each time. If blades are damaged or for removing obstacles there will be additional charges. Motion to approve was made by Bill Kewley, seconded by Ryan Spinden, motion carried.

Visa Application Approval names changes: Greg Campbell motioned to approve the cardholder names of (Robert) Mike Hastings and William Sisson on the Visa – Bankcard Services of Bankers' Bank of Kansas, with the increase of credit limit to \$5,000 per card. Seconded by Chris Carathers, motion carried.

Scott Gumfory is researching the cost of the battery and charge for the lift for the pool.

The Council members reviewed the light pole replacement quote; Buddy will be discussing the matter with the person involved.

Special Event Request - CCHS Alumni Weekend- June 28<sup>th</sup>, 2025. The Council passed the annual request by a favorable consensus.

Building / Demolition Permit – Ron & Bernice Albers – Reviewed and discussed the request. The permit was passed by a favorable consensus.

Spring Street lawn and fence was discussed; Scott Gumfory will do some measures pertaining to the easement of the property and street.

Veterans Park: broken wooden bench, rotten wood due to water damage. Scott will see what can be done to repair the bench.

Fair request, use of sales tax exempt number. Buddy will call Bill Wilson on this matter.

City Clerk Report:

Tina reported on the letters that were sent to those who had lawns or lots with overgrown grass.

The City mowed three properties that had not been mowed by the due date of June 12<sup>th</sup>.

Fees owed to the city by the offenders will be reported as a Special Tax Assessment to Chase County by October 1, 2025, to be added onto their tax roll.

Terri wanted to report to the city on the pictures she took of the trash bins, several items were not disposed of correctly, Boxes needed to be broken down and the extra trash should all be in the bins.

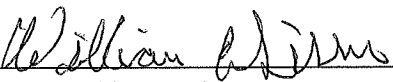
The City Office closed at noon on June 4<sup>th</sup> and all day on June 5<sup>th</sup> due to flood water rising.

Updated Payroll Overtime procedure in the Employee Handbook as per discussion.

Trash bins that are reported to be stolen to the City Office will ask the citizen to call the Sheriff department to report the stolen property belonging to the city. They must come into the office with a copy of the police report. The replacement trash poly cart would require a \$40.00 deposit fee for the replacement poly cart.

Mike Hastings presented the check numbers and voided checks; he motions to approve checks and voided checks; Chris Carathers seconded it. Motion passed unanimously, Mike presented the payroll, payroll overtime and EFTs for direct deposits and payment of withholding taxes. Mike motions to approve those transactions, seconded by Bill Kewley. Motion passed unanimously.

Motion to adjourn the meeting at 7:10 pm by Mike Hastings, seconded by Bill Kewley. Motion carried.

  
\_\_\_\_\_  
William C. Sisson, Mayor

  
\_\_\_\_\_  
Tina Andrews, City Clerk