

CITY OF COTTONWOOD FALLS COUNCIL MINUTES

October 6, 2025

The regular meeting of the City of Cottonwood Falls was called to order at 6:00 pm in the Municipal Meeting Room.

Those present at the meeting were Mayor Buddy Sisson, Council Members Chris Carathers, Mike Hastings, Bill Kewley, and Ryan Spinden. Utilities Supervisor, Stuart Symmonds, City Attorney, Scott Gumfory and Tina Andrews, City Clerk. Greg Campbell was not in attendance.

Agenda Approval: Mike Hastings motioned, Chris Carathers seconded, passed unanimously.

Previous Minutes Approval: Mike Hastings motioned, Ryan Spinden seconded, passed unanimously.

Guests:

Pat Larkin wanted to discuss with the council if there was any information on the storm drainage and if any bids were received from the company. Mayor Sisson told him it was just received at tonight's meeting. Pat discussed the wall and stonework that might need to be repaired. Ryan believed the wall that was in need in repair might be his foundation wall. Buddy suggested that more council members should look at the damage to the wall before any decision could be made.

Wade Coestner wanted to see if there was any decision made regarding their requests from Prairie PastTimes & had a flyer prepared. He stayed until the council discussed the Prairie PastTimes request.

Cindy Jensen, CPA presented the 2024 audit report. Explained the General Journal Entries, reclassified changes and procedures for municipalities budget, proof of cash and comparison reports. Annually financial publications (Treasurers' Statement) are required to be published annually in January. None of the funds were overspent on the budget. She suggested some of the old funds could be extinguished with only a few dollars in the accounts. Questions were presented to Cindy, and she explained the financial information in the audit. No action taken on the audit; the council members will review the audit.

City Attorney Report:

The city ticket was discussed. Judge Jones and Stuart agreed to suspend the driver's license until the fine is paid in full.

Mayors Report:

The City of Cottonwood Falls sold the state truck and purchased another vehicle. The Council is pleased with the 2014 Ford F550 Super Duty truck needed for snow removal and spreader.

The cost of the insurance premiums for the community building and the new building was discussed. It was decided to split the insurance premium with the fair board. The Council agreed to divide the premium in half and notify the fair board & Bill Wilson.

The council discussed the Prairie PastTimes request. Wade Coestner participated in the discussion. Council was not interested in funding the music entertainment program. The donations should be requested by those attending the music event or a small admission fee. Tina will do some research into any grants and/or funding available for live music entertainment.

Stuart was concerned about Prairie PastTimes as a business and not a non-profit organization and if funding was allowed through municipalities. He will have to review this matter.

Special Event Request for the Hunter & Safety Course for October 11th was reviewed. Passed by consensus.

Special Event Request for the Trick & Trunk – Downtown Cottonwood Falls for October 31st was reviewed. Passed by consensus.

Special Event Request for the Halloween (Old Grade School) – Hayride – October 17th & 18th was not passed due to a map of the hayride route was not included. Tina will reach out to Nyla for a map & route for the event. Once the map route received it will be sent out to the council members for approval. ** Side note: the Halloween committee (Nyla Gibbons) provided the map of the route and the council approved by email of the event.

Building Permit: Cottonwood Housing Authority: Pavillion & Metal Building – the council approved the building permit. Approved by consensus.

Building Permit: Brendan Potter: Car Port – the council approved the building permit. Approved by consensus.

City Clerk Report:

CWF Music Festival – Temporary Permit received.

A past due utility and fine for tickets was discussed. Stuart explained the process of collections.

Special Tax Assessment information was delivered to the Chase County Deputy Clerk, total of \$2,100.

Christmas luncheon was discussed; Terri will decide on the date. Funds are available from the metal recycling Scott has collected.

October Films from London / Los Angeles will be filming on October 15th in & around CWF.

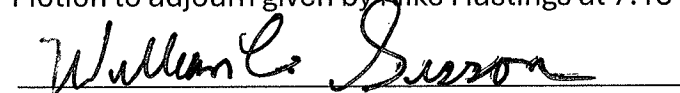
Utilities Supervisor Report:

Scott discussed the culvert and drainage pipe for the Phipps location. Phipps will be responsible for the additional pipe costs, beyond what the city provides. Scott discussed with the council updates on employees.

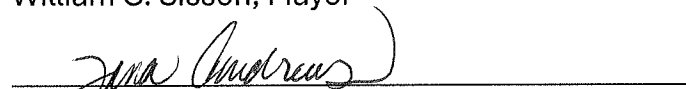
Chris Carathers received a phone call from Connie Baumgardner to let him know that the date was wrong about the Baumgardner Disc Golf tournament. It should be Saturday, October 18th not Sunday, October 19th. Tina will update the website.

Mike Hastings presented the bill payment checks, EFT's, QuickBooks payroll figures, and overtime. Federal, Medicare & Social Security, and State Withholdings EFT's. Motion to approve the information presented by Mike Hastings seconded by Bill Kewley. Motion passed unanimously.

Motion to adjourn given by Mike Hastings at 7:18 pm. Bill Kewley seconded, passed unanimously.



William C. Sisson, Mayor



Tina Andrews, City Clerk