

City of Cottonwood Falls Council Minutes
January 17, 2022

The regular meeting of the City of Cottonwood Falls was called to order at the Municipal meeting room. Those present were Council members Chris Carathers, Bill Kewley, Bob Sturms, Mike Hastings and Pat Larkin, Mayor Buddy Sisson, City Clerk Bree Larkin, and Utilities Supervisor Scott Gumfory. City Attorney Laura Viar was not present.

Agenda

P. Larkin made a motion to approve the agenda. Carathers seconded the motion. Motion carried.

Minutes

Hastings made a motion to approve the minutes from the January 3, 2022, meeting as they read. Kewley seconded the motion. Motion carried.

Oath of Office for Elected Officials and Newly Appointed Staff

The following officials, elected in November 2021, took their Oath of Office:

- William Sisson, Mayor
- Bill Kewley, Councilmember
- Chris Carathers, Councilmember

The newly appointed City Clerk, Brianna Larkin, also took her Oath of Office.

Visitors

- Glenna Grinstead, Superintendent for USD 284, attended to request use of the airport on April 12, 2022, to bring in military aircraft as part of a career day. Sturms made a motion to allow USD 284 to use the airport on the requested day. Kewley seconded the motion. Motion carried.
- Todd Bevitt of Buried Past came before the Council to discuss their potential upcoming involvement in the Street Project. Todd answered questions about Buried Past's scope of work and will follow up with an updated proposal by end of week.
- Bruce Boettcher of BG Consultants provided an update of the Street Project. Bid opening will be January 31, 2022

City Clerk's Report

- B. Larkin brought the Letter of Engagement for Cindy Jensen as Certified Public Accountant for the City for 2022. P. Larkin made a motion to retain Cindy Jensen's services for another year. Sturms seconded the motion. Motion carried.
- B. Larkin presented Resolution 2022-3 to change signers on bank accounts at Citizens State Bank and Cottonwood Valley Bank. Approved signers are William Sisson, Mayor, Pat Larkin, Council President, Cindy Kelsheimer, City Treasurer, Scott Gumfory, Utilities Supervisor, and Brianna Larkin, City Clerk. Sturms made a motion to approve Resolution 2022-3. Kewley seconded the motion. Motion carried.
- B. Larkin presented the following city appointments for 2022:
 - City Clerk – Brianna Larkin
 - City Attorney – Laura Viar
 - Municipal Judge – Douglas P Jones
 - Municipal Court Clerk – Barb Davis
 - City Treasurer – Cindy Kelsheimer

- Official City Newspaper – Council Grove Republican
- Official City Depositories – Cottonwood Valley Bank & Citizens State Bank
- President of Council – Pat Larkin

Hastings made a motion to approve the appointments as listed. Carathers seconded the motion. Motion carried.

Utilities Supervisor

Gumfory provided the council with quotes for new water meters and security cameras to be discussed at a later date.

Street Alley & Property Committee

Sturms discussed the possibility of lights on the trail between towns. No motions made.

Timecards

Sturms made a motion to approve timecard and payroll checks 31132-31137. Hastings seconded the motion. Motion carried.

Sturms made a motion to approve overtime for 15.5 hours. Carathers seconded the motion. Motion carried.

Consideration of Bills

Sturms made a motion to approve checks for 31139-31149 & 1-18 for accounts payable. P. Larkin seconded the motion. Motion carried.

Adjournment

Sturms made a motion to adjourn the meeting at 7:20 p.m. Kewley seconded the motion. Motion carried.