

**City of Cottonwood Falls Council Minutes  
December 16, 2024**

The regular meeting of the City of Cottonwood Falls was called to order at 6:04 in the Municipal meeting room.

Those present were Mayor Buddy Sisson, Council members Mike Hastings, Bill Kewley, Greg Campbell and Ryan Spinden, Utilities Supervisor Scott Gumfory, and City Clerk Bree Larkin. Council member Chris Carathers and City Attorney Stuart Symmonds were not present.

**Agenda**

Hastings made a motion to approve the agenda. Kewley seconded the motion. Motion carried by unanimous vote.

**Minutes**

Kewley made a motion to approve the minutes of the December 2, 2024, meeting. Spinden seconded the motion. Motion carried by unanimous vote.

**Guests**

Tate Gib and Ty Fink of the Chase County Jr/Sr High School Ag program presented a request to build a small barn for temporary housing of animals for their program to study. This barn would be built in the field directly to the East of the Ag/Shop building at the high school. The animals will not be there for more than a couple days at a time and never over a weekend. Spinden made a motion to approve the request. Kewley seconded the motion. Motion carried by unanimous vote.

**Mayor's Report:**

Mayor Sisson reported that the Public Wholesale Water District is proposing a water rate increase. He asked the council members to think about a rate increase for the city. Discussion tabled until next meeting. No action was taken.

**City Clerk Report:**

Clerk Larkin presented Change Order #2 for the ADA project in the downtown corridor. Hastings made a motion to approve the change order. Campbell seconded the motion. Motion carried by unanimous vote.

Clerk Larkin presented Pay Estimate #2 for the ADA project to be sent on to CDBG. Hastings made a motion to approve the pay estimate. Kewley seconded the motion. Motion carried by unanimous vote.

Clerk Larkin brought to the attention of the council that there was an accessory building being built at 323 Broadway. Larkin will send a letter reminding the owner of the building permit process.

Mayor Sisson requested that Clerk Larkin send a letter to the owners of 327 Broadway to request that they park their bicycles at the back of their property to aid in keeping the sidewalk clear.

**Timecards**

Hastings made a motion to approve timecards and payroll checks 33408-33409, 33433-33439, 7 Direct Deposits, 3 Electronic. Kewley seconded the motion. Motion carried.

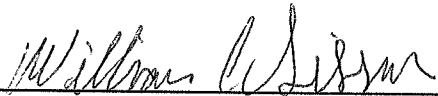
Hastings made a motion to approve overtime for 43.5 hours. Spinden seconded the motion. Motion carried.

**Consideration of Bills**

Hastings made a motion to approve checks 33411-33432 for accounts payable. Campbell seconded the motion. Motion carried.

**Adjournment**

Hastings made a motion to adjourn the meeting at 6:34 p.m. Kewley seconded the motion. Motion carried.



William C Sisson, Mayor



Brianna Larkin, City Clerk