

City of Cottonwood Falls Council Minutes

February 16, 2015

The regular meeting of the City of Cottonwood Falls was called to order at 7:00 p.m., February 16, 2015 at the municipal meeting room.

Those present were Mayor Boyce Baumgardner, Council Members Bob Sturms, Brian Groh, and Bruce Wells, Utilities Supervisor David Jones and City Clerk Tiffany Bohnen. Absent were Councilmen Carl Studer, Buddy Sisson and City Attorney Bob Brookens.

Agenda

Wells made a motion to approve the revised Agenda. Groh seconded, motion carried.

Minutes

Groh motioned to approve minutes from February 2, 2015. Wells seconded, motion carried. The February 10, 2015 Special Meeting minutes were tabled due to lack of participating quorum.

Scheduled Visitors

Matthew Kohls, representing BG Consultants, Inc., updated the council on the water project. He informed council that all major items of work are completed, APAC is currently working on the tentative Punch List items, and the Final Project Inspection should occur within the next couple of weeks. Sturms made a motion to approve the Mayor signing the Certificate of Substantial Completion. Wells seconded the motion. Motion carried, with Groh abstaining. Sturms made a motion to approve Payment Application No. 8 for APAC-Kansas, Inc., Shears Division in the amount of \$56,243.39 for work performed in general conformance with project specifications through January 21, 2015. Wells seconded the motion. Motion carried, with Groh abstaining. Wells made a motion to approve Payment Request No. 20 for KDHE Disbursement of Funds in the amount of \$61,367.82 for period from January 1, 2015 to January 31, 2015. Wells made a motion to approve the Loan Recipient Compliance Assurance with Respect to Davis Bacon Minimum Wage Requirements for Payment Request #20 for period from January 1, 2015 to January 31, 2015. Sturms seconded the motion. Motion carried, with Groh abstaining. Sturms made a motion to approve Request for Payment of CDBG Funds No. 5 in the amount of \$9,724.91. Wells seconded the motion. Motion carried, with Groh abstaining. Wells made a motion to approve for Boyce to sign the engineering contract for additional work at 3rd & Maple. Sturms seconded the motion. Motion carried, with Groh abstaining.

Planning Commission Report

None reported.

Mayor's Report

The property at 221 Sycamore has been demolished. There is still dirt work that needs to be done by the City Crew. Clerk Bohnen has not received a letter to date from the Terry Salender Estate expressing their plans for the property at 607 Maple. Sturms will contact Jay Scott to request a bid for the demolition of the property. The property at 409 Cherry needs to be inspected.

Discussion was held regarding concerns of the council about trying to begin the swimming pool project and the new school project at the same time.

Sturms made a motion resolving to sign the Solid Waste Contract with Strong City. Wells seconded the motion. Motion carried. Groh made a motion to authorize Jones to order 144 polycarts and dumpsters with the exception of the 8 yard, adding one 6 yard and one 2 yard dumpsters. Wells seconded the motion. Motion carried.

Mayor Baumgardner presented council with a truck parking ordinance. The ordinance allowed for restricted parking by means of a permit at 226 Walnut for overnight and weekend parking with and without electrical

hookups, reserved for trucks, trailers, or other vehicles weighing or capable of weighing over 30,000 pounds. Discussion was tabled.

An error was found in the City Boundary resolution. City Attorney Brookens and Clerk Bohnen will be researching the error.

City Attorney's Report

None reported

Utilities Supervisor

Utilities Supervisor David Jones informed Council that a Water Plant Inspection was performed on December 23rd. One recommendation was updating the Emergency Water Supply Plan and the Water Conservation Plan. The Council will read over the Plans and suggest changes to Jones.

The Kansas Department of Labor also performed a Safety Inspection on January 20, 2015. KDOL suggested some minor corrections, such as adding a guard rail around the storage area above the office in the City Shop. Corrections are due April 1, 2015.

Jones received another quote for the radio system from KA Comm for \$2,232.95 with installation being at the Chase County Jail. Groh made a motion to approve the purchase of the antenna as outlined for \$2,232.95. Wells seconded the motion. Motion carried.

All of the old basement meters on Broadway have been removed except for two. These are scheduled to be removed on Wednesday, February 18, 2015.

Jones is hoping to receive a quote from Spellman regarding the Prairie PastTimes restrooms this week.

Groh would like for Jones to collect bids on a new Club Cart, used to read meters.

Groh made a motion to authorize Jones to purchase tools and equipment without council approval that are needed for everyday use up to \$1000 per year. Wells seconded the motion. Motion carried.

Report from City Clerk

Clerk Bohnen informed Council that a single audit would need to be done by Aldrich & Company due to expending more than \$500,000 in federal funds in 2014.

Groh made a motion to sponsor the CCHS girls and boys sub state basketball games at Herington for \$28 per game. Wells seconded the motion. Motion carried.

Committee Reports:

Budget & Taxation: None

Utilities: There will be a PWWSD meeting Thursday, February 19, 2015.

Property: None

Streets: After researching, the Council found that the County would not have to bid on the proposed street work. The consensus of the Council is to check with the County to see if they would be interested in doing the chip and seal work and the rate they would charge.

Equipment: None

Sidewalks & Beautification: Coffelt Sign does not believe that the Swope Park sign that was damaged will be salvageable. They are currently working on getting the City a quote for a new sign.

Recreation & Planning: None

Staff Policy: None

Unscheduled Visitors: None

Old Business: None

Time Cards:

Groh motioned to approve timecards and payroll checks 24120-24128. Wells seconded, motion carried.

Groh motioned to approve a total of 20.0 hrs overtime. Sturms seconded, motion carried.

Accounts Payable

Groh moved to approve checks 24085-24119. Wells seconded, motion carried.

Sturms motioned to adjourn the meeting at 9:51 p.m. Wells seconded, motion carried.



Boyce Baumgardner, Mayor



Tiffany Bohnen, City Clerk

