

**City of Cottonwood Falls Council Minutes
January 8, 2017**

The regular meeting of the City of Cottonwood Falls City Council was called to order at 6:00 p.m., January 8, 2017 at the municipal meeting room. Those members present were Council members Buddy Sisson, Mike Hastings, Bob Sturms and Pat Larkin, City Clerk Tiffany Bohnen and Utilities Supervisor David Jones. Absent was Mayor Baumgardner and City Attorney Laura Allen.

Agenda

Larkin made a motion to approve the agenda. Hastings seconded. Motion carried.

Minutes

Hastings made a motion to approve the minutes from December 18, 2017. Sturms seconded the motion. Motion carried.

Utilities Supervisor Report

- KDHE is requiring the public water supply systems to fill out a materials evaluation sheet which is a breakdown of what kind of plumbing are within the homes of Cottonwood Falls. They are requesting these numbers by the end of March. Jones suggested doing a bulk mailing to send out a survey to the residents. Jones will look into mailing out an informational packet to residents and designing a postcard survey.
- Consensus of Council to install a utility sink in Prairie PastTimes break area.
- 6 portable radios have been ordered allowing all city radios to be digital.
- The City Attorney has contracts written up for the easements needed to install and maintain the Starkey waterlines. Jones will begin getting the signatures needed.
- All easements pertaining to the Pearl Street Project have been signed and are ready to be recorded with the Register of Deeds. Jones will work on getting all necessary paperwork into KDOT.
- The bid letting for the KDOT Pearl Street Project was moved from March to May due to plan production. Jones will contact Matthew Kohls to find out if this will affect the start date of the project.
- Jones received the invoice for the Street Sweeper repairs. The bill was approximately \$9,000 so the City's cost into the sweeper is approximately \$11,000.

City Clerk's Report

- A Planning & Zoning Training is taking place in McPherson on January 19, 2018. Both City Clerk and the Utilities Clerk would like to attend. Consensus of Council to send both as long as coverage for the office is found.
- Larkin made a motion to approve a \$250 donation to 2018 Project Graduation. Hastings seconded the motion. Motion carried.
- Sturms made a motion to approve the 2018 Liquor License renewal for the Grand Central Hotel, LLC. Larkin seconded the motion. Motion carried.
- Larkin made a motion to approve the Emergency Response Plan for 2018, subject to the advised changes. Sturms seconded the motion. Motion carried.

Larkin's Report

- Larkin received an inquiry about short term rental properties.

Time Cards:

Sturms motioned to approve timecards and payroll checks 27126-27132 with 27119-27125 being voided. Hastings seconded. Motion carried.


Sturms motioned to approve a total of 7 hrs overtime. Hastings seconded. Motion carried.

Accounts Payable

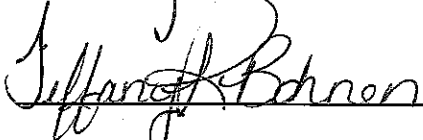
Sturms moved to approve checks 27117, 27118 & 27133 through 27175. Larkin seconded. Motion carried.

Adjournment

Sturms motioned to adjourn the meeting at 6:55 p.m. Larkin seconded. Motion carried.



Boyce Baumgardner, Mayor



Tiffany R. Bohnen, City Clerk

