

City of Cottonwood Falls Council Minutes
January 18, 2016

The regular meeting of the City of Cottonwood Falls was called to order at 7:00 p.m., January 18, 2016 at the municipal meeting room.

Those present were Mayor Boyce Baumgardner, Council Members Buddy Sisson, Bob Sturms, Shawn Taylor & Pat Larkin, Enforcing Officer Rich Dorneker, City Attorney Laura Allen, Utilities Supervisor David Jones, and City Clerk Tiffany Bohnen. Absent was Councilman Carl Studer.

Agenda

Sisson made a motion to approve the Agenda. Larkin seconded, motion carried.

Minutes

Sturms made a motion to approve the minutes from January 4, 2016. Sisson seconded the motion. Motion carried.

Scheduled Visitors

None

Mayor's Report

- Sturms made a motion to approve Resolution 2016-1 entering into a Lease Purchase Agreement in the amount of \$60,000 with Cottonwood Valley Bank to purchase a 2008 Kenworth Loadmaster 20 yard T370 trash truck. Terms include a 4 year lease with quarterly payments of \$4,055.80. Larkin seconded the motion. Motion carried.
- A notice has been drafted to send out to water customers notifying them of the date and time of the implementation of the new water system. The notice will be hung on the doors, put in the paper and sent out as a bulk mailing. PWWSD #26 will inform the City of the date that the water can be switched.
- Clerk Bohnen will get in touch with Wausau to see if they offer a similar drinking fountain as the one quoted that is self-draining.
- The consensus of the council is to proceed with the limestone welcome marker on the North end of town for an estimated additional cost of \$4100. Jones may begin working on prepping the footing.

City Attorney's Report

- Sturms made a motion to declare 715 4th St as a dangerous structure and to send the proper notification to the owners. Larkin seconded the motion. Motion carried.
- Sturms made a motion to send notice to the owners of 712 4th St notifying them of the scheduling of the demolition of their property. Larkin seconded the motion. Motion carried.
- Sturms made a motion to send notice to the owners of 336 Pine notifying them of the scheduling of the demolition of their property. Larkin seconded the motion. Motion carried.
- Clerk Bohnen will contact the contractors to get estimates.

City Clerk's Report

- Council reviewed Chapter 3 of the Code Book noting any errors or changes that will need to be made before adopting the final draft. Chapter 3 will be reviewed again at the February 1st meeting.

- Sisson made a motion to approve the engagement letter for audit services with Aldrich and Company for the year ended in 2015. The fee for this service will be \$6,100 and the audit will be filed no later than July 15, 2016. Sturms seconded the motion. Motion carried.
- Sisson made a motion to donate \$250 to Project Graduation. Sturms seconded the motion. Motion carried.
- KVOE requested that the city sponsor the February regular season games and the Flint Hills shootout. No action was taken.
- Sisson made a motion to approve the changes to the Emergency Water Supply Plan/Emergency Response Plan. Sturms seconded the motion. Motion carried.

Project Leaders:

Sisson:

- There will be a PWWS#26 meeting on January 21st.

Studer:

- None

Larkin:

- The replacement Christmas lights have been delivered to the City office.

Sturms:

- Clerk Bohnen will search for the key to the Kiosk in Bates Park so that it can be cleaned and updated.

Taylor:

- A lot of progress has been made on the disc golf course. The fairways are almost complete.

Planning Commission Report

- None

Utilities Supervisor Report

- Jones is hoping to have the trash truck delivered.
- Jones will check with Kansas Graphics about a quote and proof of the new city logo to go on all of the city vehicles.
- Mayor Baumgardner would like for the crew to paint the floors in Prairie PastTimes restroom before they open regular hours for the summer.

Unscheduled Visitors:

Old Business:

Time Cards:

Sturms motioned to approve timecards and payroll checks 25103-25111. Sisson seconded, motion carried.

Sturms motioned to approve a total of 14 hrs overtime. Sisson seconded, motion carried.

Accounts Payable

Sturms moved to approve checks 25102 & 25112-25135. Sisson seconded, motion carried.

Sturms motioned to adjourn the meeting at 8:55 p.m. Sisson seconded, motion carried.


Boyce Baumgardner, Mayor


Tiffany R. Bohnen, City Clerk