

City of Cottonwood Falls Council Minutes

January 19, 2015

The regular meeting of the City of Cottonwood Falls was called to order at 7:00 p.m., January 19, 2015 at the municipal meeting room.

Those present were Mayor Boyce Baumgardner, Council Members Bob Sturms, Buddy Sisson, Brian Groh, Bruce Wells and Carl Studer, Utilities Supervisor David Jones and City Clerk Tiffany Bohnen. Absent was City Attorney Bob Brookens.

Agenda

Wells made a motion to approve the Agenda. Groh seconded, motion carried.

Minutes

Groh motioned to approve minutes from January 5, 2015. Sturms seconded, motion carried with Wells abstaining.

Scheduled Visitors

Cody Williams, representing APAC, provided cost estimates for street repairs to allow for the Council to begin making decisions on which streets to begin making repairs on. Williams noted that the unit prices presented could fluctuate depending on the quantity and how the council wished to proceed. No action was taken.

Brenda Wessel, manager of the City Pool, came before the Council to discuss the pool needs for the 2015 season. The picnic tables need to be repainted, the screens need repaired on the concession stand, and the crack in the 2 foot area needs some maintenance. There is also a hole in the black tar by the slide that needs fixed. Wessel would like to purchase 6 additional lounge chairs for \$109.00 each plus freight and 3-4 replacement backs at \$20.00 each. The Council unanimously decided to allow for the purchase as we get closer to the pool season. Wessel will also look into refurbishing the diving board. Wessel also informed the Council that she prefers to have 8-9 lifeguards on staff for the summer and she currently has 7 lined up. Lifeguard certification and recertification is in March.

Matthew Kohls and Bruce Boettcher, representing BG Consulting, Inc. updated the council on the progress of the water project. BG requested that the council consider approval of Supplemental Agreement No. 2 extending the project completion date an additional 15 working days beyond this week. The cost would be \$11,250, funding the project inspector's hourly compensation. Wells made a motion to enter into Supplemental Agreement No. 2 with BG Consulting, Inc. for a 15 working day extension. Sturms seconded the motion. Motion carried. BG also presented to the council a preliminary change order. As of current, there is a \$74,000.00 deduction from the original contract. Mayor Baumgardner would like to use this money to purchase additional supplies and waterline equipment for future use. Sisson made a motion to approve Payment Application No. 7 for APAC-Kansas, Inc., Shears Division in the amount of \$113,594.72 for work performed in general conformance with project specifications through December 18, 2014. Studer seconded the motion, motion carried with Groh abstaining. Studer made a motion to approve Payment Request No. 19 for KDHE Disbursement of Funds in the amount of \$122,872.01 for period from December 1, 2014 to December 31, 2014. Sturms seconded the motion, motion carried with Groh abstaining. Studer made a motion to approve Loan Recipient Compliance Assurance with Respect to Davis Bacon Minimum Wage Requirements for Payment Request No. 19 for period from December 1, 2014 to December 31, 2014. Wells seconded the motion, motion carried with Groh abstaining.

Jennifer Laird, Chase County Leader News, appeared before the council to inform them that their annual advertising package renewal is pending. Laird offered the city the 2015-16 signature advertising package, which includes 12 community support ads at a rate of \$144. Wells made a motion to purchase the Signature advertising package for \$144.00. Groh seconded the motion. Motion carried.

Planning Commission Report

None reported

Mayor's Report

Mayor Baumgardner has hand delivered a letter to the owner of 221 Sycamore; giving notice that demolition of her property will begin February 2, 2015. Baumgardner also informed the Council that it appears that someone is residing in a property on the dangerous structures list, at 607 Maple. Official notice will be given to the Terry Salender Estate that the demolition process will begin.

The City of Strong City has approved to move forward with Cottonwood Falls on preparing a contract regarding the trash pickup at Strong City. City Attorney Brookens will work with Strong City Attorney Seth Meyers to draw up a contract.

A public notice will be put in the Chase County Leader News stating that there is no parking in the City Shop parking lot unless you are a resident of Cottonwood Falls. Mayor Baumgardner would like to begin drafting an ordinance regarding truck parking on city streets and permit parking only at the shop.

City Attorney's Report

None reported

Utilities Supervisor

Utilities Supervisor David Jones met with KA Comm to test the antenna at the Municipal Building. KA Comm is working on a quote. The repeater has been ordered.

Jones has received two additional bids for the municipal building roof from Geo. Groh and Sons, Inc. (\$31,200) and Emporia Roofing Company, LLC (\$20,223). Jones will construct a spec sheet to get more uniform bids so that a fair decision can be made. Jones will also contact Romo Roofing to gather additional information. Clerk Bohnen will review the purchasing policy for bid acceptance rules.

Groh made a motion to hire Spellman Plumbing to remove the basement meters from the Broadway businesses for \$2,355.60 and for the funds to come out of the Water Fund. Sisson seconded the motion. Motion carried.

The planning of the remodeling of the bathrooms within Prairie PastTimes has begun. The one bathroom will be divided into two separate unisex handicap accessible bathrooms.

Wells made a motion to enroll Jones in online courses from Manage Elite for \$495.00. Groh seconded the motion. Motion carried.

Report from City Clerk

Studer made a motion to pay Juanita Starkey \$3000.00 for the lease agreement entered into for the purpose of drilling and extracting and the pumping from wells to be used in serving the people and water consumers of Cottonwood Falls. This payment would be for the years 2014 and 2015. Sturms seconded the motion. Motion carried.

Discussion was held regarding the engagement letters received from Wright, CPA for the 2016 Budget and Aldrich & Company for the 2014 Audit. No action was taken.

Groh made a motion to send Clerk Bohnen and Bookkeeper Debbie Bower to the CCMFOA of Kansas Annual Spring Conference in Wichita on March 11-13, 2015 for \$290.00 per attendee, including a reimbursement for mileage. Studer seconded the motion. Motion carried.

Studer made a motion to approve the payment of the annual membership for IIMC in the amount of \$155.00. Sturms seconded the motion. Motion carried.

Discussion was held on the remodeling of the bathroom in Prairie PastTimes.

Committee Reports:

Budget & Taxation: None

Utilities: None

Property: None

Streets: None

Equipment: None

Sidewalks & Beautification: None

Recreation & Planning: Sisson will take photos and measurements of the Swope Park sign to send to Coffelt Signs to see if the sign can be salvaged.

Staff Policy: None

Unscheduled Visitors: None

Old Business: None

Time Cards:

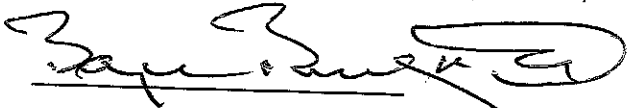
Groh motioned to approve timecards and payroll checks 24012-24020. Sturms seconded, motion carried.

Groh motioned to approve a total of 17 hrs overtime. Studer seconded, motion carried.

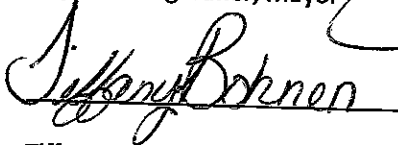
Accounts Payable

Groh moved to approve checks 24021-24043 with 24044-24046 voided. Studer seconded, motion carried.

Sturms motioned to adjourn the meeting at 10:27 p.m. Sisson seconded, motion carried.



Boyce Baumgardner, Mayor



Tiffany Bohnen, City Clerk