

**City of Cottonwood Falls Council Minutes
January 4, 2016**

The regular meeting of the City of Cottonwood Falls was called to order at 7:00 p.m., January 4, 2016 at the municipal meeting room.

Those present were Mayor Boyce Baumgardner, Council Members Buddy Sisson, Bob Sturms & Shawn Taylor, Utilities Supervisor David Jones, and City Clerk Tiffany Bohnen. Absent were Councilmen Carl Studer & Pat Larkin.

Agenda

Sturms made a motion to approve the Agenda. Sisson seconded, motion carried.

Minutes

Sisson made a motion to approve the minutes from December 21, 2015. Sturms seconded the motion. Motion carried.

Scheduled Visitors

Brian Foster, BG Consultants, Inc appeared before Council to answer any questions about the implementation of the new water system within Cottonwood Falls. The water plant is scheduled to be switched over the third week of January. Once any issues have been resolved, the valve will be turned to provide water to Cottonwood Falls. A door hanger will be placed on the residents doors informing them of the date and time of the switch.

Mayor's Report

- Sturms made a motion to enter into a 30 minute executive session to discuss non-elected personnel at 7:40 p.m. Sisson seconded the motion. Motion carried.
- Meeting reconvened at 8:10 p.m. Sturms made a motion to give the City Employees cost of living and merit raises. Sisson seconded the motion. Motion carried.
- Jones is waiting to hear back from a representative at Wausau regarding the water fountain at Broadway and Main.
- A site visit for the KDOT street grant is scheduled for January 7th at 10 a.m.
- The South limestone welcome marker is finished and ready to be installed. Taylor presented Council with the estimate that he has received from Alexander Artworks in Council Grove for the lettering for the sign on the North side of town. The estimate would be for \$710 for all of the letters, which would be approximately 25 inches tall, including fasteners, and powder coated on 12 gauge metal. Consensus of the Council to proceed with having the letters made.

City Attorney's Report

- No Report

City Clerk's Report

- Council reviewed Chapter 2 of the Code Book noting any errors or changes that will need to be made before adopting the final draft. Chapter 3 will be reviewed at the January 18th meeting.
- Dorneker has inspected 715 4th St and 336 Pine St again. Neither structure has seen many changes since the initial inspections. Consensus of the council to move forward with dangerous structure proceedings for both properties.

- The Council has agreed to waive the \$75 rental fee for the Community Building as the City's donation for the soup dinner fundraiser held by the Chase County Historical Society. The \$260 refundable cleaning deposit will still be collected.

Project Leaders:

Sisson:

- The clerk and Mayor will work on a door hanger and article to be placed in the Chase County Leader News when the PWWSD begins supplying the water for Cottonwood Falls.

Studer:

- None

Larkin:

- Larkin has not yet ordered the replacement lights for the bank or the extra string of lights for the wreaths. He has been in contact with Ron Love to get the number of bulbs needed.
- Larkin spoke with Dorneker about attending the meetings. He will be available to attend our January 18th meeting.

Sturms:

- None

Taylor:

- Mailings have been sent out to citizens asking for donations for the new Chase Disc Golf Course. The City crew has been working on installing the tee boxes.

Planning Commission Report

- None

Utilities Supervisor Report

- Jones presented Council with a 2015 Equipment rating worksheet. A street sweeper is in need of replacement. Clerk Bohnen will send out an email on the list serve looking for potential street sweepers from other cities.
- The paperwork for the 2008 Kenworth trash truck will be prepared for the January 18th meeting. It will be set up on a 4 year lease with quarterly payments.
- The city crew has been prepping the disc golf course and working on sewer fencing.

Unscheduled Visitors:

Old Business:

Time Cards:

Sturms motioned to approve timecards and payroll checks 25070-25077 and 25101, with 25071 voided.

Taylor seconded, motion carried.

Sturms motioned to approve a total of 17 hrs overtime. Sisson seconded, motion carried.

Accounts Payable

Sturms moved to approve checks 25079-25100. Sisson seconded, motion carried.

Sturms motioned to adjourn the meeting at 9:30 p.m. Taylor seconded, motion carried.


 Boyce Baumgardner, Mayor


 Tiffany R. Bohnen, City Clerk

