

**City of Cottonwood Falls Council Minutes  
December 19, 2016**

The regular meeting of the City of Cottonwood Falls City Council was called to order at 6:00 p.m., December 19, 2016 at the municipal meeting room. Those members present were Mayor Boyce Baumgardner, Council Members Buddy Sisson, Carl Studer, Shawn Taylor, Pat Larkin and Bob Sturms, City Attorney Laura Allen, City Clerk Tiffany Bohnen and Utilities Supervisor David Jones.

**Agenda**

Larkin made a motion to approve the agenda. Studer seconded, motion carried.

**Minutes**

Sisson made a motion to approve the minutes from December 5, 2016. Sturms seconded the motion. Motion carried.

**Scheduled Visitors**

- None

**Enforcing Officer**

- None

**Planning Commission Report**

- Sisson made a motion to approve Building Permit No. 2016-15 allowing for the construction of a wood frame building at the athletic field. Studer seconded the motion. Motion carried.

**City Attorney's Report**

- None

**Mayor's Report**

- Sisson made a motion to approve Ordinance No. 972 pertaining to the closing hours of Swope Park and the fines that are currently in place. Studer seconded the motion. Motion carried
- Sisson made a motion to enter into executive session at 6:16 p.m. for 45 minutes to discuss non-elected personnel. Studer seconded the motion. Motion carried.
- Meeting returned to regular session at 7:06 p.m.
- Larkin made a motion to give all City employees an across the board raise with the exception of two new employees currently on an advancement plan. Sturms seconded the motion. Motion carried.
- Larkin made a motion to provide Christmas bonuses to all employees. Sturms seconded the motion. Motion carried.
- Mayor Baumgardner met with Thom Kirk, Chase County Road & Bridge, regarding assistance with removing the log jam. The sitting commissioners decided that they did not want to use county resources to aid the City in clearing the log jam and do not want any county involvement in the project.
- The City has received a letter from the Kansas Housing Resources Corporation stating that Tom Bishop of Homestead Affordable Housing, Inc. has informed them that he does not intend to implement the Grant Agreement dated October 11, 2013 wherein the City was awarded a grant of \$100,000 to be used for the construction of ten single family homes for moderate income households. The letter was intended to notify the City that KHRC is withdrawing the grant.
- Larkin made a motion to hold a special meeting on January 23, 2017 to be held with the Planning Commission at 101 Broadway for the purpose of setting goals for the upcoming year. Taylor seconded the motion. Motion carried.

- Sturms made a motion to move the regularly scheduled meeting on Monday, January 2, 2017 to Tuesday, January 3, 2017 at 6:00 p.m. due to the New Year's Holiday. Larkin seconded the motion. Motion carried.
- Council discussed the water bill at 601 Maple. It was decided to deliver a shut off notice due to nonpayment.

#### Utilities Supervisor Report

- 2 culverts have been placed to help with the drainage issue at 308 Sycamore.
- The Chevy dump truck has been in for repairs.
- Jones is working on an estimated cost to replace the current waterline on State Street from Union to Pearl. Council asked Jones to request bids for the project.
- Council discussed residing the storage shed south of the swimming pool. Taylor will look into the cost of purchasing an Amish building and the possibility of moving the building.

#### City Clerk's Report

- Sturms made a motion to authorize Mayor Baumgardner to sign the updated Custodial and Security agreements with Citizens State Bank. Larkin seconded the motion. Motion carried.
- Larkin made a motion to approve the liquor license renewal application for 2017 from Grand Central Hotel, LLC. Sisson seconded the motion. Motion carried.
- A reception will be held in honor of Sandy VanBuren's 20 year employment anniversary on January 6<sup>th</sup>, 3:30 p.m. in the Council Room.
- Sturms made a motion to accept the desired placement and the words to be put on the limestone bench to be placed on Broadway St. Larkin seconded the motion. Motion carried.
- Bohnen is working on the bid for staining the municipal building floor. The City crew will be moving filing cabinets and possible removal of the old carpet.
- Mayor Baumgardner presented a draft of a new Special Events Request form. Attorney Allen will review and make recommendations.
- The November Proof of Cash was presented to Council.
- Sturms made a motion to authorize Clerk Bohnen to spend up to \$500 for the purchase of a laptop computer. Sisson seconded the motion. Motion carried.

#### Project Leaders

##### **Sisson:**

- No Report

##### **Studer:**

- No Report

##### **Larkin:**

- No Report

##### **Sturms:**

- No Report

##### **Taylor:**

- No Report

#### Unscheduled Visitors:

- None

#### Old Business:

#### Time Cards:

Sturms motioned to approve timecards and payroll checks 26042-26049. Larkin seconded. Motion carried.

Sturms motioned to approve a total of 10 hrs overtime. Larkin seconded. Motion carried.

**Accounts Payable**

Sturms moved to approve checks 26050-26076. Sisson seconded. Motion carried.

**Adjournment**

Sturms motioned to adjourn the meeting at 8:29 p.m. Larkin seconded. Motion carried.



Boyce Baumgardner, Mayor



Tiffany R. Bohnen, City Clerk

