

**City of Cottonwood Falls Council Minutes
November 21, 2016**

The regular meeting of the City of Cottonwood Falls City Council was called to order at 6:00 p.m., November 21, 2016 at the municipal meeting room. Those members present were Mayor Boyce Baumgardner, Council Members Buddy Sisson, Carl Studer and Bob Sturms, City Attorney Laura Allen, City Clerk Tiffany Bohnen and Utilities Supervisor David Jones.

Special guests: Steve Schlup, Ron Scott & Mike Spinden.

Agenda

Sisson made a motion to approve the amended agenda. Studer seconded, motion carried.

Minutes

Sturms made a motion to approve the minutes from the special meeting held on November 7, 2016. Studer seconded the motion. Motion carried.

Sisson made a motion to approve the minutes from November 7, 2016. Studer seconded the motion. Motion carried.

Scheduled Visitors

- None

Enforcing Officer

- None

Planning Commission Report

- Studer made a motion to approve Ordinance No. 966 adopting the 2015 Boca National Building Code, repealing Ordinance 797. Sturms seconded the motion. Motion carried.
- Studer made a motion to approve Ordinance No. 967, with the proposed amendments, requiring building permits on any construction and setting fees and penalties. Sisson seconded the motion. Motion carried.
- Sisson made a motion to approve Ordinance No. 968 setting the building design requirements for a residential single family detached dwelling. Studer seconded the motion. Motion carried.
- Sturms made a motion to approve Ordinance No. 969 setting the building design requirements for residential-design manufactured homes. Sisson seconded the motion. Motion carried.
- Sturms made a motion to approve Ordinance No. 970 setting single-family detached dwelling manufactured homes permitted moves. Sisson seconded the motion. Motion carried.
- Studer made a motion to approve Ordinance No. 971 setting single family detached dwelling minimum square footage a 500 square feet and requiring established utilities. Sturms seconded the motion. Motion carried.

City Attorney's Report

- None

Utilities Supervisor Report

- Pool repairs are finished. Concrete, fencing and building are back in place.
- Drinking fountain is installed and completed.
- The annual sewer cleaning is done for 2016. Jones will have a report on a few areas that may need some work.

- Christmas lights and wreaths have been installed and the buildings at the park have been winterized.
- The radio tower at the municipal building has been removed, the flag pole has been painted and the power pole at Broadway and Main has been removed.
- Mayor and Jones went and inspected the drainage issues on Sycamore St. A larger culvert will be installed to help with water flow.
- Cottonwood Falls trash will be picked up Wednesday instead of Thursday due to the Thanksgiving holiday.
- A part time position has been listed on KansasWorks.com.

Mayor's Report

- Sisson made a motion to enter into executive session at 7:10 p.m. for 15 minutes to discuss non-elected personnel. Studer seconded the motion. Motion carried.
- Meeting returned to regular session at 7:25 p.m.
- Studer made a motion to give all City employees a Thanksgiving bonus. Sisson seconded the motion. Motion carried with Sturms opposing.
- Baumgardner has received a quote from American Electric for the light fixtures at the welcome marker on the South end of town in the amount of \$400. The city will also be responsible for trenching the electrical from the Country Club to the rock.
- The press release regarding the dam restoration project was in the Chase County Leader News.
- Baumgardner met with Meryl from Chase County Care & Rehabilitation Center to discuss the disposal of items removed from the Center.

City Clerk's Report

- Clerk Bohnen has received a letter of intent from Wright CPA Group showing which services they could provide to the City. Council would like to see dollar amounts on these services. No action taken.
- The City has received a request to remove a portion of sidewalk at 420 Maple. The request will need to be made by the property owner. Jones will also inspect the sidewalk.
- October Proof of Cash was reviewed.

Project Leaders

Sisson:

- No Report

Studer:

- The Mayor of Elmdale would like to know if they could have the slide, merry go round and the 4 foot tall chain link fence that the City has in the boneyard. After discussion, Council has agreed to allow them to have any of the playground equipment located in the boneyard. Studer will have the Mayor of Elmdale get in touch with Jones to discuss which items he could have.

Larkin:

- No Report

Sturms:

- No Report

Taylor:

- No Report

Unscheduled Visitors:

- None

Old Business:

Time Cards:

Sturms motioned to approve timecards and payroll checks 25984-25991. Studer seconded. Motion carried.

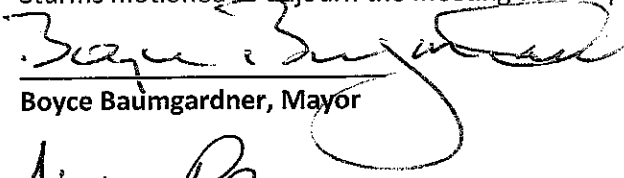
Sturms motioned to approve a total of 13 hrs overtime. Studer seconded. Motion carried.

Accounts Payable

Sturms moved to approve checks 25992-26007. Studer seconded. Motion carried.

Adjournment

Sturms motioned to adjourn the meeting at 8:00 p.m. Studer seconded. Motion carried.



Boyce Baumgardner, Mayor



Tiffany R. Bohnen, City Clerk

