

**City of Cottonwood Falls Council Minutes
November 7, 2016**

The regular meeting of the City of Cottonwood Falls City Council was called to order at 6:00 p.m., November 7, 2016 at the municipal meeting room. Those members present were Mayor Boyce Baumgardner, Council Members Buddy Sisson, Carl Studer, Bob Sturms, Shawn Taylor and Pat Larkin, City Attorney Laura Allen, City Clerk Tiffany Bohnen and Utilities Supervisor David Jones.

Special guests: Steve Schlup, Greg Haskell, Jay Scott, Nate Passmore, and Dusty Fink.

Agenda

Sturms made a motion to approve the agenda. Larkin seconded, motion carried.

Minutes

Larkin made a motion to approve the minutes from the special meeting held on October 17, 2016. Taylor seconded the motion. Motion carried.

Larkin made a motion to approve the minutes October 17, 2016. Taylor seconded the motion. Motion carried.

Scheduled Visitors

- The bid opening for the dangerous structure annual contract was held. Special guests were Jay Scott, Dusty Fink and Nate Passmore. There were three categories that the contractors had the opportunity to bid on. Those included: a single story and a two story dwelling on a slab or foundation, a single story and a two story dwelling with a basement, and detached structures and mobile homes. The square footage of the structures shall be based on floor space.
- The Council accepted Jay Scott's bid of \$2.50 per square foot for all categories. It was agreed that Scott will get first right of refusal and if unable to demolish the structure for any reason then Passmore/Fink will be called upon to complete the work also at \$2.50 per square foot.
- Greg Haskell, resident at 308 Sycamore, appeared to notify Council of a water flow issue out of the ditch from street flowing into his cellar. Jones and Baumgardner will visit the property to view options.

Enforcing Officer

- The trailer has been removed at 712 4th St.

Mayor's Report

- Baumgardner has issued a press release to the Chase County Leader news regarding the dam restoration project.
- Steve Schlup has accepted the Chair position for the Planning Commission. He would like to begin having regular monthly meetings again.
- The Recreation Commission has voted to install Combination/Coded key pad locks on the Restroom/Showers at Swope Park. The number of nightly acts of vandalism and unauthorized use of those facilities has been on the increase. A sign will be posted notifying campers that the Combination/Code to the doors is available to them either by calling the Clerk's office during business hours or contacting Ron Albers after hours.
- Larkin made a motion to enter into a 30 minute executive session to discuss non-elected personnel at 6:39 p.m. Studer seconded the motion. Motion carried.
- Returned to regular session at 7:09 p.m. Larkin made a motion to promote Travis Fleshman from a part time employee to full time. Studer seconded the motion. Motion carried.
- Baumgardner met with Tom Kirk, Chase County Road & Bridge Department, regarding options for the log jam.

- The Country Club board has agreed to pay for the electricity to the welcome marker on the South end of town. The City will be responsible for the light fixtures and installation. The Country Club would like to install a sign on the North side of the rock for their Club. The City has agreed as long as the rock does not extend past the Cottonwood Falls rock.

Utilities Supervisor Report

- On Friday, October 28th there was a sewer back up on 3rd St. An insurance claim was filed and after careful examination it was determined that there was no negligence on behalf of the City of Cottonwood Falls. The source of the backup was within the resident's private lines.
- The concrete has been poured at the pool and at Broadway and Main. Still need to install the water fountain and the fence back up around pool. The City crew agreed to pour the concrete themselves saving the City approximately \$4,700.
- The annual sewer cleaning starts on November 15th in the southeast 1/3 of town. Notices will go out on November 9th.
- The shut off valves have been ordered
- Crew has done a little bit of work on the trash trucks and some dirt work around water leaks.

City Attorney's Report

- None

City Clerk's Report

- Clerk Bohnen has received the renewal letter for the KAN-RVT 2017 Directory. The cost of the ad is \$110 this year. Council would like to add the 9 hole youth disc golf course to the ad. Studer made a motion to approve the ad. Larkin seconded the motion. Motion carried.
- Council would like clarification on the square footage discrepancy for the flooring of the municipal building.
- The Toledo 4-H Club completed a work day at the fairgrounds. They did numerous projects including the cleaning of the tables and chairs within the community building. Council would like for Bohnen to put a thank you in the Chase County Leader News.

Project Leaders

Sisson:

- No Report

Studer:

- No Report

Larkin:

- No Report

Sturms:

- Several properties have been added to the dangerous structure watch list. These include: 617 Cedar, 618 Oak, and 420 Elm St.

Taylor:

- The Veteran's Day Tournament will be held on November 11th with check in at 9:00 a.m.

Planning Commission Report

- None

Unscheduled Visitors:

- None

Old Business:

Time Cards:

Sturms motioned to approve timecards and payroll checks 25929-25936 & 25938-25944. Studer seconded. Motion carried.

Sturms motioned to approve a total of 17.75 hrs overtime. Studer seconded. Motion carried.


Accounts Payable

Sturms moved to approve checks 25928, 25937, and 25945-25983. Larkin seconded. Motion carried.

Adjournment

Sturms motioned to adjourn the meeting at 7:40 p.m. Studer seconded. Motion carried.


Boyce Baumgardner, Mayor


Tiffany R. Bohnen, City Clerk

