

**City of Cottonwood Falls Council
Minutes / Special Meeting
October 17, 2016**

A special meeting of the City Council of Cottonwood Falls was called to order at 5:00 p.m., October 17, 2016 at the municipal meeting room to discuss changes to the zoning ordinance and follow up from the September 29th special meeting.

Those present were Mayor Boyce Baumgardner, Council Members Pat Larkin, Shawn Taylor, Carl Studer & Bob Sturms. Also present was Planning Commission member Ron Scott. City Clerk Tiffany Bohnen and City Attorney Laura Allen were also present. Absent were Councilman Buddy Sisson and Planning Commission members Mike Schrater, Chuck Maggard, Steve Schlup, Mike Spinden and Cody Tastove.

Larkin made a motion to approve the minutes from the special meeting held on September 29, 2016. Studer seconded the motion. Motion carried.

City Attorney Laura Allen presented Council with a rough draft of an updated version of Chapter 4 of the Code of the City of Cottonwood Falls. Council reviewed the draft and agrees that more changes are needed to the draft before adopting.

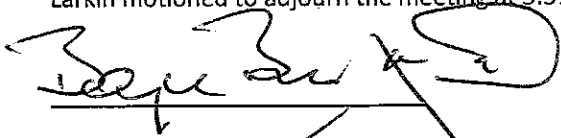
Council would like to design a cease and desist letter to serve if someone starts the building process before a building permit application has been approved by the Planning Commission and the City Council.

Council would also like to have a checklist of requirements that must be met before the application could be approved.


Council also would like to add that safe conditions must be kept during the length of the permit.

City Attorney Allen will make the revisions and a special joint meeting with the City Council and the Planning Commission will be held on Monday, November 7th at 5:00 to review the revised draft.

Larkin motioned to adjourn the meeting at 5:57 p.m. Sturms seconded, motion carried.



Boyce Baumgardner, Mayor



Tiffany R Bohnen, City Clerk

